



Fall 2021 Return to Campus Guidelines

“We must all come together and do whatever it takes to slow the spread of COVID-19 and enable students, teachers, and school staff to safely return to in-person learning. We know that teachers, staff and students both need to be safe and feel safe to return to in-person instruction. The County Public Health Department will work in close partnership with schools to ensure they can implement the safety guidelines we’ve issued and return to in person in-person instruction as soon as possible.”

~ County of Santa Clara Health Officer Dr. Sara Cody

Access to Buildings

All staff and students must scan the QR code on building doors and answer a set of questions to enter. These questions are related to potential symptoms or exposure to COVID-19. Those demonstrating symptoms or with exposure issues will be asked to leave campus.

QR codes are used only for symptom checking and for contact tracing in case of a reported case. Data will not be used for any other reason. Please be sure your email is entered correctly; this will ensure you receive important email communication from Human Resources related to contact tracing.



Students and staff will need to scan the QR code again as they exit the building/campus.

PPE

An approved face covering for vaccinated and unvaccinated faculty, staff and students is required and is mandated as directed by the Santa Clara County Health Department and Gavilan College EOC. Video:

https://youtu.be/9Tv2BVN_WTk. Masks are available at sanitizing stations at the entrance of every building.



You are required to wear a face covering:

- Whenever you are indoors in any building
- Whenever you are at, or in line to enter, any college facility
- Most times when you are in your workplace or learning place, including when passing through common areas like hallways, stairways, and elevators.
- Whenever you are outdoors in public spaces and cannot maintain a 6-foot social distance from people outside your household.
- For a personal exemption for wearing face coverings, please check with Human Resources (for employees) or the Executive Vice President (for students).

Social Distancing

While the county public health office and CDC have removed social distancing requirements, all are encouraged to maintain social distancing while indoors. This means trying to maintain 3-6 feet apart whenever possible.



Students and employees should not congregate in close contact in any public or communal spaces.

Sanitization

Regular sanitizing of hands shall be required for all faculty, staff, and students. Sanitizer stations are located at the entrance of every building.

<https://youtu.be/4xC-7ZiQoY>



Sanitization of work surfaces and apparatuses must occur at both the beginning and end of the instructional period and be supervised by the instructor. Employees and students are responsible for the cleaning of their own work areas such as desks, keyboards etc. Plan ahead to allow time during lab to accommodate this process.

Custodial staff will not be able to deep clean classroom spaces during the day in between class sections. Instructors and students should ensure proper sanitizing at the start and end of every period.

Dining



The cafeteria will be open Monday through Friday from 7:30 am 1:30pm. Seating is limited in the student center. An on-line platform is available for pre-orders and payment.

What to do if you have Covid-19 symptoms or have been exposed:



Please stay home if you have been exposed to Covid-19 or have experienced any of the following symptoms in the past 48 hours that are NEW or UNEXPECTED:

- | | |
|---|----------------------|
| Fever or chills | Cough |
| Fatigue | Muscle or body aches |
| New loss of taste or smell | Headache |
| Congestion or runny nose | Sore Throat |
| Nausea or vomiting | Diarrhea |
| Shortness of breath or difficulty breathing | |

If you are a student, please inform your instructor that you will not be attending class. There will be no penalty for your absence. You will be contacted by the Executive Vice President's office with instructions.

If you are an employee, please contact your supervisor and HR (migonza@gavilan.edu). Human Resources will contact you with instructions, including latest [SCC Public Health guidelines](#).

Quarantine and Testing:

Fully vaccinated individuals who have been exposed to COVID-19 will no longer be excluded from the campus unless they show symptoms. However, individuals must notify Gavilan College (see above), should **get tested on day 5** after exposure and monitor themselves for symptoms for 14 days after exposure.



Fully vaccinated people **do not** need to be quarantined after close contacts with COVID-19 cases unless they have symptoms or are a resident in a healthcare setting or facility.

Reporting any exposure remains the same as above.

If you are not fully vaccinated and have been exposed, contact Gavilan College (see above) and [quarantine](#) while waiting for your test results.