GAVILAN COLLEGE

Community Education

5055 Santa Teresa Blvd
Gilroy, CA 95020
(408) 848-4732

Dear Student: Welcome and thank you for your interest in our upcoming Community Ed Elder Care course Program.

Course dates and information are as follows

Classes will be held on the Hollister campus:
505 Fairview Road
Hollister, CA 95023

February 27, 2027-May 15, 2027

Saturdays
9:00am to 12:00pm

Included in this informational packet are the following documents:

- Program Summary
- Registration Form with Cancellation Policy
- Gavilan College provides educational services and access for eligible students with verified disabilities who intend to pursue coursework at Gavilan College
- Student support program website link hhttps://www.gavilan.edu/student/aec/index.php

For updates and information, please:

- Visit our website: www.community.gavilan.edu
- Email us: mgalvez@gavilan.edu
- Call our offices: (408) 848-4732

Thank you,

Gavilan College Community Education

Elder Care Program

Course Summary: The Elder Care course provides students with foundational knowledge and practical skills to support the daily needs, safety, and well-being of older adults. Designed for individuals interested in care-giving—whether professionally or for family members—this course covers essential topics such as age-related physical and cognitive changes, communication strategies, infection control, mobility assistance, nutrition, medication awareness, and compassionate support techniques.

Students will learn best practices for maintaining dignity and independence in older adults while recognizing signs of common health concerns. Through instructor-led demonstrations, hands-on practice, and real-world scenarios, participants build confidence in delivering safe, respectful, and effective care.

This course is ideal for entry-level caregivers, family caregivers, or anyone interested in beginning a career in elder care or preparing for advanced training in health or human services.

Course Highlights:

- Understanding Aging
  Learn about physical, emotional, and cognitive changes associated with aging.
- Communication Skills
  Develop effective and compassionate communication techniques for working with older adults and their families.
- Daily Living Support
  Practice safe assistance with mobility, personal hygiene, dressing, and nutrition.
- Safety & Infection Control
  Gain essential knowledge on preventing falls, maintaining a safe environment, and following proper infection-control procedures.
- Medication Awareness
  Understand common medications used by older adults and how to support safe practices (non-clinical overview).
- Chronic Conditions Overview
  Recognize signs and symptoms of common age-related health conditions.
- Dementia & Memory Care Basics
  Learn strategies for supporting individuals with dementia or cognitive decline.
- Hands-On Skills Practice
  Participate in demonstrations and real-world care-giving scenarios to build confidence.
- Compassionate Care Approach
  Emphasize respect, dignity, and person-centered support in every aspect of care-giving.

Who Should Enroll:

- Individuals interested in starting a career in elder care or care-giving
- Entry-level healthcare workers seeking foundational training.
- Family members caring for an aging parent, relative, or loved one.
- Community members who want to better support older adults in their lives
- Students preparing for further training in healthcare, human services, or senior support programs.
- Volunteers or staff in senior centers, assisted living facilities, or community organizations.
- Anyone looking to gain practical skills and confidence in providing safe, compassionate care for older adult

Format: Lecture and Hands-on Lab

Note: Students with physical limitations should inform the program coordinator prior to course start so accommodations can be discussed.



Program Schedule

2/27/2027-5/15/2027

Saturdays

9:00am-12:00pm

Program Meets

Hollister Campus

505 Fairview Road
Hollister, CA 95023

For Additional Program Information

Online Info.: www.community.gavilance.edu

Call for Info.: (408) 848-4732

Walk-in Info.: *Gavilan College Community*

5055 Santa Teresa Blvd
Gilroy, CA 95020

To register in this program: Students must submit either a *completed and signed* registration form

Submit Your Application

By E-mail: mgalvez@gavilan.edu

By Mail: Gavilan College, 5055 Santa Teresa Blvd., Gilroy, CA 9520

REGISTRATION FORM

Elder Care Program

Gavilan College Community Education
(408) 848-4732

Student Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Day Phone: (_____) _____-_____ Evening Phone (_____) _____-_____

Email Address: _____

Birth Date: _____ Have you ever taken an English as a Second Language (ESL) class? ☐ Yes ☐ No

Preferred Language ☐ Other: _____ Do you speak a language other than English? ☐ Yes ☐ No

Start Date/Time	Title of Course	Fee
2/15/2027-5/15/2027 Saturdays 9:00am-12:00pm	Elder Care Program	$1,200
	Total	$1,200

Payment Options

☐ Cash (exact change) ☐ Check ☐ Money Order ☐ Credit Card VISA

☐ Paying Full Amount $1,200

☐ **Payment Option Plan through Gavilan College Community Education** A payment option plan may be available to you through Gavilan College Community Education. The Class Fee Payment Plan option will be broken into an initial non-refundable deposit of $600.00 plus a $100.00 Payment Plan Fee. These payments are due to the Gavilan C.E. office upon registration. 1 equal payments of $600.00 will then be due throughout the duration of the program on specified dates; for specific details, see the Class Fee Payment Plan Form in this packet.

Make checks or money orders payable to: Gavilan College ($ 20 charge for all returned checks)

MO #_____ Check#_____ Name on Check _____

Credit Card Info ☐ Visa ☐ MasterCard Expires _____/_____ Security Code _____

Card #_ ---------- _____

Cardholder Name _____

Authorized Signature _____

Cancellation Policy

There are **NO REFUNDS** for this program, so please choose carefully. **All cancellations require a 7-day advance notice.** Students taking part in the Class Fee Payment Plan will forfeit their deposit of $600.00 plus the $100.00 Payment Plan Fee. Students taking part in the Class Fee Payment Plan who cancel, drop, or are dropped after the first day of class are responsible for the entire course fee of $1,300. **All unpaid outstanding balances will be forwarded to collections.**

Initial: _____

No exceptions to cancellation policy!

STUDENT ACTION REQUIRED

To complete registration, students must print, sign & date this form as confirmation that they have read and understood the above program cancellation policy. Please note that students are not registered in this program until they receive direct confirmation via email from the Gavilan College Community Education Office. This is an intensive program and we make no guarantee of completion or passage.

_____ _____ _____/_____/_____

Student Name | Student Signature | Date

Send forms signed and completely filled out to: Gavilan College Community Education, 5055 Santa Teresa Blvd Bailey, Gilroy, CA 95020

GAVILAN COLLEGE

Elder Care Program				
Instructor Name	**Semester**	**Total Cost**	**Start Date**	**End Date**
Sara Orozco	**Spring 2027**	***$1,300.00***	**2/27/2027**	**5/15/2027**
Payment Deadlines	**Amount**	**Office Use**		
1st pmt - At time of registration	**$600.00 + $100 = $700.00**			
2nd pmt - Wednesday, 3/30/2027	**$600.00**			

Terms and Conditions

Initial: _____ The Gavilan College Community Education Department has implemented a payment plan option for students enrolling in our fee- based, not for college credit Certified Phlebotomist Training Program. This plan requires that full payment of the program fees be paid in 2 installments. A deposit of $600.00 + $100.00 payment plan fee = $700 is due upon registration (see schedule above). The balance is then paid over 1 more installment.

Payments may only be made through the Community Education office. *There is no penalty for early payment.*

Initial: _____ Students who have not completed each installment by each due date will not be allowed to continue in the class and will be ineligible to receive their certificate. Students will not receive any refund of previous payments if they are not allowed to complete the training program for non-payment. ***A $25 NSF Fee will be charged to the student every time the C.C. # is not valid, not working or NSF.*** **Payment will be deducted automatically on specified dates.**

Initial: _____ AutoPay. Payment will be automatically processed every month by due date.

This course is not eligible for Federal or State student aid programs because these are not college credit-bearing courses.

Initial: _____ I have read, understand and agree to the conditions of this Class Fee Payment Plan. I further understand that it is my responsibility to make each payment on or before the due date and I promise to do so. Failure to do so may result in my being ineligible to complete the training program. I have received a copy of this Payment Plan form. Failure to successfully complete this training program does not release me from this obligation. **All unpaid outstanding balances will be forwarded to collections.**

Student Signature	Date	Community Education Signature	Date

Not Valid Unless All Information is Provided	
Student Name:	Student Full Address:
Student Social Security Number:	Student Cell Phone/Home Phone:
Student Email:	Student Date of Birth:
Reference Information	
Reference Person Name:	Reference Person Daytime Phone:
Reference Person Address:	Reference Person Email:
City: State: Zip:	